



Company Number 12756814 info@umattercounselling.co.uk

Application form

Application for: Administrator (within the field of Psychology)

Please read the Job role description and person specification prior to applying for this role.

Your details

Name:

Address:

Postcode:

Phone:

Email:

Education and training

Please give details:



Company Number 12756814 info@umattercounselling.co.uk

Qualifications

Please give details:

Employment history

Your current or most recent employer

Name of employer:

Address:

Postcode:

Job title:

Length of time with employer:

Reason for leaving:

Duties:



Company Number 12756814 info@umattercounselling.co.uk

Previous employers

Please tell us about other jobs you have done and about the skills you used or learned in those jobs.

Interview arrangements and availability

If you have a disability, please tell us if there are any reasonable adjustments, we can make to help you in your application or with our recruitment process.



Company Number 12756814 info@umattercounselling.co.uk

When can you start working for us?

Right to work in the UK

Do you need a work permit to work in the UK? Yes No

DBC Check

Do you have an enhanced clean DBS check: Yes No

References

Please give the names and contact details of 2 people who we can ask to give you a reference. We may ask them before an employment offer is made. We will not ask your current employer until we get your permission.



Company Number 12756814 info@umattercounselling.co.uk

Referee 1

Referee 2

Declaration

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

Name:

Signature:

Date: